

VILLAGE OF LEWISTON
AGENDA
MONDAY, JULY 2, 2018
ANNUAL ORGANIZATIONAL MEETING
6:00 PM

OATH OF OFFICE

Mayor	Anne C. Welch
Trustee	Victor E. Eydt
Trustee	Claudia J. Marasco

I. CALL TO ORDER

II. OLD BUSINESS

III. BUSINESS

1. Motion to approve the Mayor's appointment of Amy Salada as Clerk Treasurer for a two-year term of office.
2. Motion to approve the Mayor's appointments of the following for one-year terms of office:

Deputy Mayor	Claudia Marasco
Deputy Clerk	Stephanie Myers
Deputy Treasurer	Edward Walker
Budget Officer	Edward Walker
3. Motion to approve the reappointment of Law Counsel Joseph Leone for a one-year term 2018-2019.
4. Motion to approve the appointment of Nussbaumer & Clarke, Inc. as the Village of Lewiston Engineering firm for the 2018-2019 year.
5. Motion to appoint Edward DeVantier as Zoning Officer for a one-year term 2018-2019 and waive the residency requirement.
6. Motion to approve the Board of Trustees appointment of Amy Salada as Registrar and Stephanie Myers as Deputy Registrar for the Village of Lewiston for a one-year term of office 2018-2019.
7. Motion to waive the residency requirement for Dept. of Public Works Laborer Robert Crewe, Laborer Richard Hess, Laborer Anthony Mang, and Laborer Nathaniel Meigs. for the year 2018-2019.
8. Motion to approve the appointment of Russ Piper as Historian for the Village of Lewiston for a one-year term 2018-2019 and waive the residency requirement.
9. Motion to approve the reappointment of Barry Beebe as Fire Inspector for the Village of Lewiston for a one-year term 2018-2019.

10. Motion to adopt the following resolution:

RESOLVED to establish the following Committees of the Village Board with assignments as follows for liaison and alternate liaison:

Administration	Mayor/Tr. Eydt
Personnel	Tr. Conde/Tr. Gibson
LNRR Chamber of Commerce	Mayor/Tr. Marasco
Beautification	Mayor/Tr. Marasco
Artpark	Mayor/Tr. Conde
Lewiston Council on the Arts	Tr. Conde/Tr. Gibson
Law Enforcement	Tr. Marasco/Tr. Conde
Fire Company	Tr. Eydt/Tr. Gibson
Recreation, Parks & Environment	Tr. Gibson/Tr. Conde
Planning Commission	Mayor/Tr. Eydt
Zoning Commission	Tr. Conde/Tr. Eydt
Dept. of Public Works	Mayor/Tr. Eydt
Community Sewer Commission	Tr. Eydt/Tr. Marasco
Amer. Legion & VFW	Tr. Marasco / Tr. Eydt
Lewiston Library	Tr. Marasco /Tr. Gibson
Hist. Preservation Commission	Mayor/Tr. Eydt

11. Motion to designate Key Bank as the official Village of Lewiston depository for fiscal year 2018-2019.

12. Motion to adopt the following resolution:

RESOLVED to establish the regular meeting dates of the Village Board of Trustees for fiscal year 2018-2019 at 6:00 PM in the Municipal Building, 145 N 4th Street, Lewiston: Official Village Board meetings shall be the first Monday of each month October – May, the first Tuesday of September, the third Monday of each month September – August except the January and February 2019 meeting shall be on the third Tuesday.

BE IT FURTHER RESOLVED, to schedule the Organizational meeting of the Village Board for Monday, July 1, 2019 at 6:00 PM.

13. Motion to adopt the following resolution:

RESOLVED that a Special Meeting of the Village Board may be called by the Mayor or, in the absence of the Mayor, the Deputy Mayor and that the Clerk Treasurer shall thereupon contact each member of the Board by telephone, and shall contact the news media and public as required by the Open Meetings Law, and such Special Meetings shall be held in the Municipal Building, 145 N Fourth Street, Lewiston, NY.

14. Motion to adopt the following resolution:

RESOLVED pursuant to Section 77-6 of the General Municipal Law, to authorize officials and employees to attend schools and conferences during fiscal year 2018-2019 with expenses borne by the Village as follows:

- The Annual meeting conducted by the NYS Conference of Mayors and Municipal Officials – Board of Trustees, Attorney and Clerk Treasurer.
- Municipal Officials workshops conducted by the NYS Conference of Mayors and Municipal Officials – Board of Trustees.
- The training School for Fiscal Officers and Municipal Clerks conducted by the NYS Conference of Mayors, Municipal Officials - Clerk Treasurer and Deputy Clerk.

- NYCOM Winter Legislative meeting – Board of Trustees, Attorney and Clerk Treasurer.
- Northwestern Frontier Association of Village Officials and Western New York Association of Village Officials – Board of Trustees, Attorney, and Clerk Treasurer.
- Historic Preservation Commission members to attend training and approved SHIPPO training.

15. Motion to adopt the following resolution:

BE IT RESOLVED, that the Village of Lewiston hereby establishes the following days for its employees and will report days worked to the NYS and Local Employees’ Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

DEPT. OF PUBLIC WORKS	8.00 hrs. / day
RECREATION EMPLOYEES	7.00 hrs. / day

16. Motion to adopt the following resolution:

BE IT RESOLVED, that the Village of Lewiston hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the NYS and Local Employees’ Retirement System based on the time keeping system records or the record of Activities maintained and submitted by these officials to the clerk of this body:

CLERK TREASURER	7.00 hrs. / day
DEPUTY CLERK	7.00 hrs. / day
DEPUTY TREASURER	7.00 hrs. / day
SUPT. Of PUBLIC WORKS	8.00 hrs. / day
DEPUTY SUPT PUBLIC WORKS	8.00 hrs. / day
RECREATION EMPLOYEES	7.00 hrs. / day
VILLAGE BOARD OF TRUSTEES	6.00 hrs. / day
HPC / PLANNING MEMBERS	6.00 hrs. / day
ZONING BOARD MEMBERS	6.00 hrs. / day

17. Motion to approve the same benefits for the non-union employees as the full time union employees as referenced in the Collective Bargaining Agreement.

18. Motion to adopt the following resolution:

RESOLVED, pursuant to Section 5-524 of the Village Law, which authorizes the Treasurer or in the absence of the Treasurer, the Deputy Treasurer, to pay claims in advance of an audit; claims for the following recurring charges during fiscal year 2018-2019: public utility services, postage, freight, express charges, M & T credit card and health insurance.

19. Motion to designate the Lewiston Porter Sentinel as the official newspaper of the Village of Lewiston for fiscal year 2018-2019.

20. Motion to adopt the following resolution:

RESOLVED, pursuant to the Uniform Notice of Claim Act, which became effective on June 15, 2013, amendment to the NY General Municipal Law to allow notices of claim against villages to be served on the New York Secretary of State as agent for New York’s public corporations, and pursuant to the Act, the New York Department of State will forward any notice of claim served on it to the Village of Lewiston designee, and

BE IT RESOLVED, that the Village of Lewiston Board of Trustees designates the Clerk Treasurer as the individual to whom the Secretary of State must mail notices of claim.

21. A Motion to adopt the rate of 54.5 cents per mile as set by the NYS Comptroller office for the fiscal year 2018-2019.

22. A Motion to approve the expansion (675 square feet) of Tops Express at 805 Cayuga Street. A short form SEQR was completed and presented to the Planning Commission. This project was recommended for Village Board approval at the June 11, 2018 Planning Commission meeting.

23. A motion to have Mayor Welch sign a non-binding letter to National Grid to start the ninety-day clock asking for a purchase price for the village to own the 190 street lights and 124 antique lights throughout the village.

This letter will give us a purchase price for our street lighting so we may move forward with investigating a savings program being offered by New York State Power Authority to change over to LED lighting.

24. A motion to accept the request from Lewiston Fire Co. No 1 to remove Mr. George Horne who passed away on June 1, 2018.

25. Other

ANNOUNCEMENT – The next Village Board meeting will be held on Monday, July 16, 2018 at 6:00 PM in the Morgan Lewis Village Boardroom.

- The Planning Commission will be meeting on Monday, July 9, 2018 at 6:30PM in the Morgan Lewis Village Boardroom.

-The Historic Preservation Commission will meet Monday, July 23, 2018 at 6:00 PM in the Morgan Lewis Village Boardroom.

-The Zoning Board of Appeals has a scheduled meeting on Tuesday, July 24 2018 at 6:30 PM in the Morgan Lewis Village Boardroom.

-The annual July 4th, fireworks display will be at dark in the Village of Lewiston with a rain date of July 5, 2018.

ADJOURNMENT